



**CITY OF HEDWIG VILLAGE, TEXAS  
REGULAR CITY COUNCIL MEETING  
JANUARY 9, 2025 - 6:30 P.M.  
955 PINEY POINT ROAD**

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. CITIZEN/VISITOR COMMENTS** - This is an opportunity for citizens to speak to City Council relating to agenda and non-agenda items.

Speakers are required to address City Council at the microphone and give their name and address prior to speaking. **Comments are limited to three minutes.** Comments must be made in person at the meeting location.

*Note: To comply with the provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.*

**4. REPORTS/UPDATES**

**A.** Police Report – December 2024 Crime Report & Statistics - *Chief Wood*

**B.** Fire Department – *Councilmember Woodruff, Commissioner & Councilmember Breckon, Alt. Commissioner*

**C.** Beautification – *Committee Member*

**D.** Streets and Drainage Committee – *Councilmember Rouse, Committee Chairperson*

**E.** Engineering Report – *Tim Buscha, IDS*

**F.** Building Official – *Evan DuVall, Building Official*

**G.** Planning & Zoning Commission – *Councilmember Trozzo, Council Liaison*

**H.** Financial Report – December 2024 - *Wendy Baimbridge, City Administrator/Treasurer*

**I.** City Administrator – Monthly Update - *Wendy Baimbridge, City Administrator/Treasurer*

**J.** Mayor – *Mayor Jinks*

**5. CONSIDERATION OF ORDINANCES/RESOLUTIONS** – The City Council will discuss and consider possible action on the following:

**A. AN ORDINANCE OF THE CITY OF HEDWIG VILLAGE, TEXAS PROVIDING FOR THE HOLDING OF A GENERAL ELECTION TO BE HELD ON MAY 3, 2025, FOR THE PURPOSE OF ELECTING A MAYOR AND TWO (2) COUNCILMEMBERS AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION. (City Secretary)**

*Ordenanza de la ciudad de Hedwig Village, Texas; que dispone la celebración de una Elección General va a ser celebrada el 3 de Mayo de 2025 con el fin de elegir un alcalde y dos (2) Concejales y estipula los detalles relativos a la celebración de tal elección.*

**6. CONSIDERATION OF CONTRACTS/AGREEMENTS – The City Council will discuss and consider possible action on the following:**

- A. Discussion and Possible Action to Approve an Agreement with IDS Engineering Group for Engineering Services Related to the Design and Project Management of the Hedwig Village Pedestrian Safety and Access Improvement Grant. (City Administrator/City Engineer)**

**7. CONSIDERATION OF REQUESTS FOR COUNCIL AUTHORIZATION – The City Council will discuss and consider possible action on the following:**

- A. Discussion and Possible Action to Authorize IDS Engineering Group to Bid Phase 1 of the Westside Infrastructure Project. (City Engineer)**

**8. DISCUSSION ITEM/PRESENTATION OF SPECIAL REPORTS**

- A. Discussion with James Gilley, U.S. Capital Advisors, Regarding Possible Funding Options for the Westside Infrastructure Project.**

- B. Discussion regarding the Hedwig Village Pedestrian Safety and Access Improvement Project.**

**9. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.**

- A. Approval of Minutes – November 14, 2024 Regular City Council meeting  
December 12, 2024 Regular City Council meeting**

- B. Approval of General Fund Bills**

- C. Approval of General Fund Bills over \$2500**

- D. Approval of Construction Fund Bills**

- E. Appointment of City Administrator to complete the Police Seizure Audit**

- F. Arbor Day Proclamation**

- G. Review of Investment Policy**

- H. Review of 4<sup>th</sup> Quarter Investment Report**

**10. ADJOURN**

I hereby certify that the agenda for the December 12, 2024 Regular City Council Meeting was posted on the Bulletin Board at City Hall on this the 9th day of December 2024 at 4:00 p.m.

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Lisa Modisette  
City Secretary

This facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the City Secretary's Office at (713) 465-6009, FAX (713) 465-6807, or [lmodisette@hedwigtx.gov](mailto:lmodisette@hedwigtx.gov) for further information.